

Record of the decisions of the meeting of the **CABINET** held remotely on Monday, 12 April 2021 at 11.00 am.

Present:

Chairman: Councillor T J Bartlett

Councillors: N J Collor
M J Holloway
N S Kenton
D P Murphy
O C de R Richardson
C A Vinson

Officers: Chief Executive
Strategic Director (Corporate Resources)
Strategic Director (Operations and Commercial)
Head of Assets and Building Control
Head of Commercial Services
Head of Governance
Democratic and Corporate Services Manager
Democratic Services Officer

As a mark of respect, a minute's silence was held in remembrance of His Royal Highness The Prince Philip, Duke of Edinburgh

The formal decisions of the executive are detailed in the following schedule.

Record of Decisions: Executive Functions

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 103 12.4.21 Open Key Decisions No Call-in to apply Yes Implementation Date 20 April 2021	<u>APOLOGIES</u> It was noted that there were no apologies for absence.	None.	To note any apologies for absence.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 104 12.4.21 Open Key Decisions No Call-in to apply Yes Implementation Date 20 April 2021	<u>DECLARATIONS OF INTEREST</u> There were no declarations of interest.	None.	To note any declarations of interest.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 105 12.4.21 Open Key Decisions No Call-in to apply Yes Implementation Date 20 April 2021	<u>RECORD OF DECISIONS</u> It was agreed that the decisions of the meeting of the Cabinet held on 1 March 2021, as detailed in decision numbers CAB 93 to CAB 102, be approved as a correct record and signed by the Chairman.	None.	Cabinet is required to approve the Record of Decisions of the Cabinet meeting held on 1 March 2021.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 106 12.4.21 Open Key Decisions Yes Call-in to apply Yes Implementation Date 20 April 2021	<u>FUTURE OF CO-INNOVATION CENTRE (FORMER CO-OP STORE), CASTLE STREET, DOVER</u> It was agreed that the Overview and Scrutiny Committee's endorsement of Cabinet decision CAB 102, made at its meeting held on 8 March 2021 (Minute No 111), be acknowledged.	None.	At its meeting held on 8 March 2021, the Overview and Scrutiny Committee endorsed Cabinet decision CAB 102 of 1 March 2021 and made no additional recommendations.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or

<p>CAB 107 12.4.21 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 20 April 2021</p>	<p><u>REFURBISHMENT OF DOVER DISCOVERY CENTRE</u></p> <p>It was agreed:</p> <ul style="list-style-type: none"> (a) That the proposed investment by Kent County Council in the refurbishment of the Dover Discovery Centre be noted and welcomed. (b) That the proposal to include a walk-in archive facility and education room within the Dover District Council-owned area as part of the project be approved. (c) That the allocation of £700,000 from the Capital Programme to support the delivery of the project be approved. (d) That the Council enters into an agreement with Kent County Council to contribute the sum of £550,000 towards the cost of delivering the project. (e) That authority be delegated to the Strategic Director (Operations and Commercial), in consultation with the Portfolio Holder for Environment and Corporate Property, to finalise agreements and the associated decisions involved in delivering the project. 	None.	Plans by Kent County Council to invest £7.45 million in refurbishing the Dover Discovery Centre have given rise to an opportunity to provide improved facilities for Dover Museum.	consultees (if any)
<p>Decision Status</p>	<p>Record of Decision</p>	<p>Alternative options considered and rejected (if any)</p>	<p>Reasons for Decision</p>	<p>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</p>
<p>CAB 108 12.4.21 Open</p> <p>Key Decisions</p>	<p><u>PUBLIC SECTOR DECARBONISATION FUND</u></p> <p>It was agreed:</p> <ul style="list-style-type: none"> (a) That the project to deliver carbon emission reductions at the 	None.	The Council has been awarded a grant of £830,000 towards works that will reduce the	

<p>Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 20 April 2021</p>	<p>Council's Whitfield Offices and the Dover Museum be approved.</p> <p>(b) That the procurement methodology outlined in the report be approved.</p> <p>(c) That authority be delegated to the Strategic Director (Operations and Commercial), in consultation with the Portfolio Holder for Environment and Corporate Property, to take all necessary actions to deliver the project, including the award of contract, contract variations and the approval of any necessary significant design changes.</p>		<p>carbon emissions of its offices at Whitfield and the Dover Museum which currently use a lot of energy but have the potential to be upgraded relatively easily.</p>	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 109 12.4.21 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 20 April 2021</p>	<p><u>USE OF KEARSNEY ABBEY CONTINGENCY FUND</u></p> <p>It was agreed that the overspend on the Kearsney Abbey and Russell Gardens project be financed from contingencies identified in the Medium-Term Financial Plan, namely £250,000 from a specific contingency established for this project, and £100,000 from general contingencies.</p>	<p>None.</p>	<p>Cabinet is requested to approve the use of contingency funds included in the Council's Medium-Term Financial Plan to cover an overspend on the Heritage Lottery Fund project to restore and improve Kearsney Abbey and Russell Gardens.</p>	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)

		rejected (if any)		decision maker(s) or consultees (if any)
CAB 110 12.4.21 Open Key Decisions No Call-in to apply Yes Implementation Date 20 April 2021	<u>HOUSING STOCK COMPLIANCE</u> It was agreed that the contents of the report, which relates to statutory Health & Safety compliance matters associated with managing the housing stock, as well as the actions being taken to verify the accuracy of compliance data, be approved.	None.	To update Cabinet on the current position in relation to the compliance status of the Council's housing stock.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 111 12.4.21 Open Key Decisions No Call-in to apply Yes Implementation Date 20 April 2021	<u>DOVER TOWN REGENERATION ADVISORY BOARD - TERMS OF REFERENCE</u> It was agreed that, subject to the amendment of the last sentence under the section headed Scope to read '...to enhance the tourism and visitor economy, in particular in the hospitality and leisure sectors', the proposed Terms of Reference for the Dover Town Regeneration Advisory Board, as set out at Appendix A to the report, be approved.	Not to amend the terms of reference.	The terms of reference of the Dover Town Regeneration Advisory Board (formerly known as the Dover Town Centre and Waterfront Project Advisory Group) have been updated to reflect its revised role and remit.	

The meeting ended at 11.38 am.